Welcome and introductions
- Group introductions

Review agenda
- Minutes are on the consent agenda, which is tool permitted by Robert’s Rules of Order
- These items are not expected to need discussion and normally no time is spent on them
- If members agree, the consent agenda is automatically approved
- If any member disagrees, they can request that the item be moved to the regular agenda and taken up for discussion and action during this “review agenda” item

Revisions to current agenda
- No revisions

Consent Agenda
1. Approve minutes for May 18 meeting (Box)
   - Item 1 approved by consent

Introductory Items
2. Introduction to APC
   - The document in Box provides an introduction to the origins, purpose and practices of the APC
   - APC is the primary governance body of the college
   - Members represent the constituents in their divisions, not their own home departments. There are also members representing academic staff and CALS Extension-funded faculty and staff. This provides a diversity of viewpoints.
   - APC reviews policy and academic programs and advises the dean on budgetary matters, policy, and strategic planning and any other topic on which the dean seeks their advice
   - APC and Curriculum Committee both deal with academics
     o APC handles program-level topics, including review of and changes to academic programs (majors, certificates)
     o Curriculum Committee generally deals with course-level proposals. Curriculum Committee also reviews program proposals to provide APC feedback and comments to consider in APC review.

Action and Discussion Items
3. Review and approval of updated charge and function
   - The document in Box outlines updates to the committee's charge and function
   - Changes reflect items from the APC self-study submitted in spring 2021
     - Updates to membership divisions due to changes in CALS departments
     - Recommendations for substitutions of members with long-term absences or unable to complete a term
   - Motion to accept changes to charge and function: Colquhoun/Shi
   - Vote: 12-0-0

4. Expected items for the year
   - Items expected to come to APC for action this year include program reviews, program proposals, center reviews, and a low enrollment course policy
     - Discontinuation of undergraduate certificate in fermented foods/beverages
     - Discontinuation/change of capstone certificates in clinical nutrition and in clinical nutrition – dietetic internships
     - Suspension of admission with intent to discontinue Soil Science BS
     - Global Health certificate changing administrative home from one department to another
     - Notice of intent of agricultural ecosystems major
     - Discontinuation of microbiology major in L&$S$
   - Program reviews
     - Biochemistry
     - Bacteriology
     - Entomology
     - Food Science
     - Forest and Wildlife Ecology
     - Soil Science
     - Mass Communication PhD program – joint w/L&$S$
   - Center reviews
     - Renk Agribusiness Institute
     - Wisconsin Crop Innovation Center
   a. Center and program reviews
     - The document in Box outlines the process for program reviews and center reviews, including how APC is involved
     - Program and center reviews are generally discussed by the APC in two meetings
       - In the first APC discussion, the APC meets with review committee chair and develops questions for the subsequent meeting with the department/program chair/center director
       - In the second discussion, the APC addresses questions with the department/program chair/center director and votes on completeness of review
     - APC may then comment on specific recommendations or make suggestions to advise the dean on future actions
   b. Items APC wishes to forward for discussion this year
     - APC suggestion: Review of the APC self-study recommendation about how communication flows between the APC members and departments
       - Future discussion to occur on what has been tried, best practices, and gaps
     - Members to think about topics and revisit during Sep 21 meeting
5. CALS Statement Against Racism and Hate

- In May 2021, the APC discussed the draft CALS statement against racism and hate, which had been developed as a result of a recommendation from the CALS Equity and Diversity Committee.
- The statement was vetted at the campus-level, through the Office of the Provost; the Division of Diversity, Equity and Educational Achievement; the Office of Legal Affairs (OLA); and Director of Tribal Relations, Aaron Bird Bear.
- OLA suggested changes to some language to protect the university against liability.
- Other changes were made to describe what college is striving for versus what college is against.
- The document in Box is the final statement, which will be distributed in short version on PVLs and in long version on the CALS website.

6. Dean’s Office transitions

- Kate VandenBosch will step down as dean in 2022, after commencement and likely in summer, and plans to stay until a replacement has started, hoping to avoid the need for an interim dean.
- There will be a national search for the next dean, launching in fall out of the Office of the Provost.
- The University Committee is involved in identifying members of the search committee.
- Information about the search process will be shared with the college community once details are available.
- VandenBosch’s priorities for FY22 include:
  - Enhancing undergraduate enrollment
    - Common framework to describe majors in Guide and for marketing
    - Evaluating enrollment and graduation trends to better understand factors that affect college
  - Facilitating current organizational change/strategic planning that is underway
    - Animal and Dairy Sciences – continuing integration, decisions around facilities
    - Agronomy and Horticulture – establishing work groups to explore combined future
    - Center for Integrated Agricultural Systems strategic planning
    - Farm and Industry Short Course strategic planning
    - Future of data analytics in CALS and needed support
      - CALS disciplines are using large data sets
      - Want to see where we might collaborate with campus-level partners and where are there gaps to address
      - Jeri Barak will lead this new effort and put together a committee to explore this in areas of research and graduate education
  - Diversity and climate
    - Chief diversity officer search
  - Foster relationship with the Division of Extension
    - Develop and document standard operating procedures for decision-making, especially around resources
  - Facilities projects
    - Capital projects
    - ARS and other off-campus projects
  - Donor conversations and stewardship
    - College has surpassed goals of the 7-year campaign with time to go
  - Celebrate CALS accomplishments
    - In spring, the college will be thinking about the preparation for a new dean
- What materials should be provided to the new dean for briefing purposes?
- What do we want to share about who college is and what priorities are?
- What are our strengths and what are our challenges to address?

• Questions from the committee
  - Will APC be involved in the search for the next dean?
    ▪ We can inquire about this; however, information about the search process will be shared once more details are available
  - How will CALS or campus assist the Division of Extension with continued transition and reorganization to adequately provide Extension services and be responsive to our clientele?
    ▪ Issues can be brought to CALS associate dean for extension and outreach

There were requests from APC members to share information on the Title and Total Compensation initiative and on fall enrollment numbers at a future meeting.

Meeting adjourned at 1:57 pm